

Alterations Guide

Name: _____

Date: _____

Select All That Apply

Use this guide to help create an alterations order.

Print and attach to your garment. Or, just make a note with the following details.

Then, add the garment to your dry cleaning or laundry bag.

Repairs

- Zipper Repair or Replacement
- Buttons Replaced or Re Sewn
- Seam Repair
- Hole Repair or Patch
- Pants Pocket Repair
- Hooks and Clasp or Snap Repair

Additional Comments / Notes: _____

Hemlines

- Hem Dress
- Hem Skirt
- Hem Pants
- Hem Jeans
- Hem Other _____

Additional Comments / Notes: _____

Take In or Let Out

- Legs Tapered on Pants
- Shorten Sleeves on Shirt or Jacket
- Take In or Let Out Sides of Shirt or Blouse
- Take In or Let Out Sides of Jacket
- Take Ins or Let Out Waist on Pants or Skirt

Additional Comments / Notes: _____